



KNOW JESUS...



...& MAKE HIM KNOWN



@ GFA WORLD



GFA World, 120 Braymere Road, Hampton, Peterborough, PE7 8NB | 01244 668029 | info@gfauk.org
GFA World is a company limited by guarantee, registered in England and Wales. Company Number: 03433617. Charity Number: 1064738

IT General Manager

Reporting to: Chief Operations Officer

Responsible for: Maintaining GFA's IT Systems

Location: 120 Braymere Road, Hampton, Peterborough, PE7 8NB

Weekly Hours: 40 hrs/wk

Salary: £35,000 pa

WELCOME TO GFA WORLD

Since 1979, we have been committed to serving the "least of these" in Asia and Africa, primarily in places where no-one has ever heard the name of Jesus, so that those still waiting can experience the love of God for the first time. We are partnered with National Missionaries serving as the hands and feet of Christ in Asia and Africa, children in poverty and suffering, and community development initiatives helping families in need of care or during disasters.


As a Christian missions order we function as a community, and by joining GFA World you'll be joining a family that's doing life together, journeying towards Jesus, living for eternity, and making a difference for some of the poorest and most afflicted people on earth, in Christ's name.



"It's a ministry that I not only endorse, but it's the model of how I want to continue in ministry for the rest of my life."

Francis Chan, friend of GFA World

Our Mission

A silhouette of five people standing in a row, with their arms raised in a gesture of praise or triumph, set against a warm, orange-brown background.

...by training up, sending out,
and assisting qualified
labourers in partnership with
the body of Christ

Core Values



KNOWING HE LORD JESUS MORE FULLY & INTIMATELY

Daily spend the early morning hour with Jesus | Systematically read and meditate upon His Word | Maintain close fellowship with Him through the day | Seek His approval and depend upon Him to lead



BEING A PEOPLE OF INTEGRITY AND EXCELLENCE

Develop a sharp conscience that results in pure motives | Take responsibility for choices and actions | Live a disciplined life | Use time, money and resources as the Lord's steward | Strive for excellence in quality and quantity | Have proper manners and think before you speak | Listen well



LIVING IN SUBMISSION TO GOD'S WORD

Daily read and study the Bible | Ask God to speak to you through the scriptures | Know good doctrine and act upon it | Pursue and maintain well-rounded Bible knowledge | Readily find and claim scripture in trials and needs | Recognise, respect and claim God's authority | Be a doer of the Word by faith and receive His promises



BEING A PEOPLE OF FAITH

Add faith to Bible knowledge | Memorise, meditate upon and believe God's Word | Walk by faith, not by sight | Respond in faith instead of fear | Rest in the promises of God alone | Depend on Him to meet all needs | Remember faith is not against reason but beyond it | Look for opportunities to act in faith in all situations



BEING A PEOPLE COMMITTED TO PRAYER & WORSHIP

Pray individually and corporately for local and global needs | Have a consistent habit of adoration, confession, thanksgiving, supplication, and intercession | Constantly be aware of God's presence through conversation with Him | Coordinate and conduct prayer times with organised topics



HAVING A SERVANT LIFESTYLE

Become a servant to become Christ-like | Provide liberation and security by not seeking things for self | Be sensitive and take initiative to quietly meet the needs of others | Give honour and dignity to all – even to the lowliest | Take the last seat; do not seek attention, honours or self-promotion | Respectfully submit to Authority



BEING A PEOPLE OF GRACE AND LOVE

Practice repentance, confession and forgiveness in relationships | Love, care for, esteem and encourage others daily | Seek the positive in others and refuse to listen to negative reports | Control the tongue! Do not gossip | Do not judge others | Quietly, gently restore others when they fail | Give others freedom to choose, to find and to return



SERVING SACRIFICIALLY

Be effective for the Kingdom through sacrifice | Willingly, actively and sacrificially serve others | Cheerfully share from personal resources | Persevere in difficulties | In lack, respond with love and wisdom | Pay the price to preach the gospel to the lost, that they might be saved



BEING A PEOPLE SOLD OUT TO WIN THE LOST AT ANY COST

Focus upon the Lord's love and burden for the lost | Think of eternity | Actively seek to share the love of Christ | Carry and distribute tracts | Communicate vision and concern for world missions | Pray for labourers and help meet that need | Be willing to go anywhere regardless of the sacrifice to reach the lost



WORKING TOGETHER WITH THE BODY OF CHRIST

Evaluate the strengths and weaknesses of local culture | Respect and appreciate other cultures and organisations | Respect church leadership and value all who belong to and serve Christ | Support and pray for other organisations and ministries | Value working together in love as a body, resulting in synergy | Together serve the King and work to expand his Kingdom

WHY THIS ROLE MATTERS

Our ministry is growing fast on the mission field and we want our support capabilities here in the UK to keep up with it.

Today one of the most important tools in God's work is Information Technology, and at GFA World we see massive potential to improve and increase our impact on the lost and suffering.

We are a small team, and someone with experience managing IT for an organisation will help take our ministry to the next level, enabling us to serve God and reach the poor in an increasingly powerful way.

Today thousands of people in the world will die without ever having had a chance to hear of Jesus' love for them, and we exist to give more people that chance before it's too late.

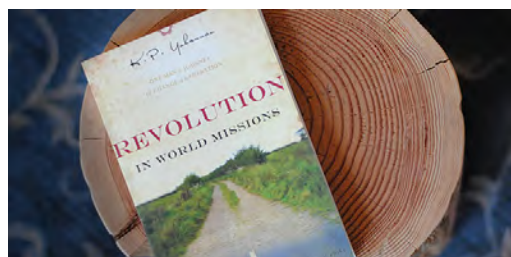
In this role you will enable GFA World to increase its capacity as the vital link between the church in the UK and the mission fields of Asia and Africa.



YOUR RESPONSIBILITIES

You will learn and maintain GFA World's IT systems and security, and provide IT support. You will continually brainstorm ways to improve and streamline. Your responsibilities include, but are not limited to:

- Systems Networking
- CRM Management
- Managing Microsoft Systems
- App Development
- Corporate Prayer





Systems Networking

Our office is networked from our server room through switches and ports, but requires re-configuring and maintenance. You will learn our workflow and future plans to stay up to date with the needs. These will change as we grow our team and you will continually adapt the network arrangement to suit.



CRM Management

You will learn the functions of our CRM, Donorfy, and become an expert in it. You will learn what our processes need from Donorfy. You will provide tech support for it, as well as continually look for ways to improve it's effectiveness for our goals. You will work with plug-ins and APIs to connect Donorfy with other systems. You will liaise with Donorfy as needed.

Managing Microsoft Systems

We use Sharepoint as our intranet, and Office 365 as our primary productivity suite. You will learn our workflow methods and needs. You will provide tech support for users of Microsoft systems and continually seek out ways to improve how we use Microsoft. You will liaise with Microsoft where needed.



App Development

We are developing an app to help send and receive scans of letters from sponsored children and from their sponsors. It is in C#. You will project manage the development of this app to full function. You will help us plan further apps to help our work in the future.



Corporate Prayer

Our fifth Core Value is "Being A People Committed To Prayer And Worship", and GFA World started with a Tuesday Night Prayer Meeting. It is fueled by prayer, and would die out without it. We maintain this tradition and require all staff to take part in praying for the needs of a dying world, to ensure we are always depending upon the Holy Trinity for grace for His work.



ABOUT THE APPLICANT

We recognise that, to be great at your role, there are certain characteristics that are important and others that enable a good fit within our existing team and culture. But if you don't meet them, get in touch anyway! you may be more awesome than you realise.

- You are a practising Christian who reads the Bible and has attended a local church for at least 3 years
- You think about people in other countries without access to a church, a Bible, or a Christian to talk to
- You think about the poor in other countries without access to life essentials like clean water, education for their children, regular income, food security, medicine etc
- You'd like to make a difference for people in other countries, even though you may never meet them in person
- You don't feel a call to go to the mission field yourself, but you desire to use your time on Earth to help people know Jesus, from an office
- You're willing to do whatever task ultimately helps people in need in other countries, even if it means cleaning toilets
- You're willing to try to commit to our Mission and Core Values, even if you're not sure you can do it
- You are able to communicate effectively in spoken and written English, and are polite and friendly
- You are able to work as part of a team as well as alone
- You have over 3 years' experience as an IT manager for a small company
- You enjoy IT
- You want to lay up treasure in Heaven more than getting rich on Earth



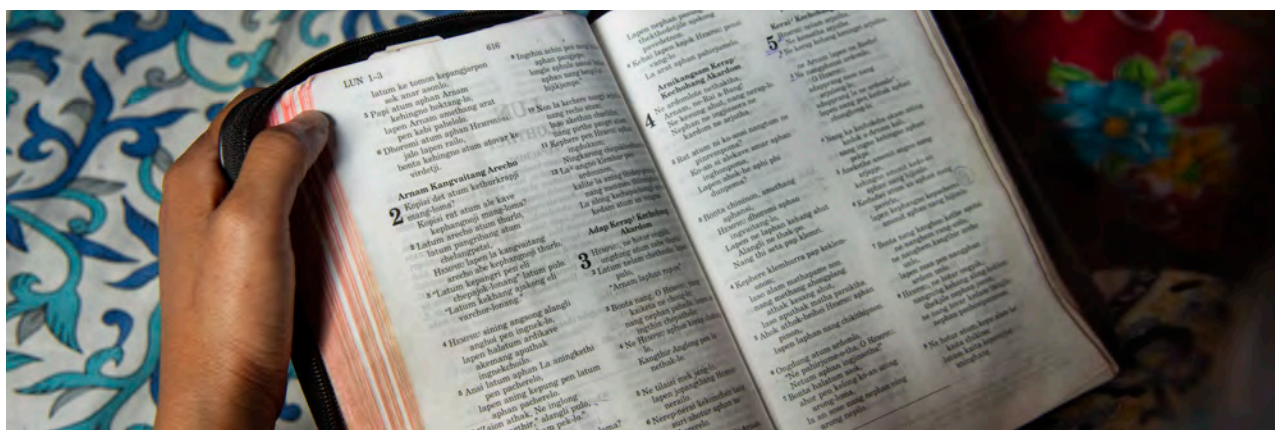
As a result of our Christian ethos, this post is covered by an Occupational Requirement (OR) under Part 1 of Schedule 9 to the Equality Act 2010. The successful applicant will be expected to:

- be a practising Christian, and current active membership of a local church
- subscribe to our statement of faith and the Nicene Creed (see end of doc)
- demonstrate a personal commitment to our Mission and Core Values
- participate in, and sometimes lead, our times of Christian prayer
- be willing to work with Christians from various denominations

GFA WORLD'S STATEMENT OF FAITH

WE BELIEVE:

- That the Bible is the inspired and infallible Word of God, given to us by the Church – “the pillar and ground of the truth” (1 Timothy 3:15).
- The Nicene Creed to be the official Creed of the Holy Church.
- In one God, Creator of all things, eternally existing in three persons: Father, Son, and Holy Spirit, and that these three are co-eternal and of equal dignity and power.
- In the deity of Jesus Christ; His miraculous conception by the Holy Spirit; His virgin birth; His sinless life; His death on a cross; His bodily resurrection; His ascension to the right hand of the Father; and His personal, imminent return.
- That man was created by and for God; that by man's disobeying God, every person incurred spiritual death, which meant they were no longer in communion with God, and physical death was the consequence; and that all people are given the option of being redeemed and restored to God.
- The Lord Jesus Christ died for our sins and that all who believe in Him are declared righteous because of His victory over death and are, therefore, in right relationship with God.
- Salvation means far more than being “saved from sin; we are saved for sonship, to be divinely adopted sons and daughters of God. Forgiveness is the precondition for God's greater gift, the gift that will last beyond our death: the gift of divine life” (1 Corinthians 15:3-7).
- Believers in Christ are destined to share in the life of the Holy Trinity. Sharing in the life of God, as God has shared in our humanity (1 Peter 1:4).
- In the present ministry of the Holy Spirit indwelling all believers and thus enabling and empowering the life and ministry of the believer.
- In the bodily resurrection of everyone who has lived, the everlasting blessedness of those in right relationship with God, and eternal separation for those who have rejected God's forgiveness in His Son.
- The sacrament of marriage to be ordained by God as a holy union between one man and one woman as biologically defined at birth.



THE NICENE CREED

We believe in one God, the Father Almighty, maker of heaven and earth,
and of all things visible and invisible.

And in one Lord Jesus Christ, the only begotten Son of God, begotten of the Father before all worlds; God of God, Light of Light, very God of very God; begotten, not made; being of one substance with the Father, by whom all things were made. Who, for us men and for our salvation, came down from heaven, and was incarnate by the Holy Spirit of the Virgin Mary, and was made man; and was crucified also for us under Pontius Pilate. He suffered and died and was buried; and the third day He rose again, according to the Scriptures, and ascended into heaven, and sits at the right hand of the Father; and He shall come again, with glory, to judge the living and the dead; whose Kingdom shall have no end.

And we believe in the Holy Spirit, the Lord and Giver of Life; who proceeds from the Father; who with the Father and the Son together is worshiped and glorified; who spoke by the prophets. And we believe in one, holy, catholic and apostolic church.

We acknowledge one baptism for the remission of sins; and we look for the resurrection of the dead and the life of the world to come.

Amen

